

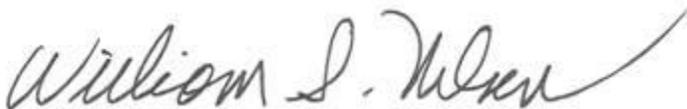
PERSONNEL ACCOUNTABILITY REPORT CHECKLIST		TROY FIRE DEPT. TACTICAL PLAN
		211.11
<i>Issue</i>	<i>03/13</i>	<i>Revised</i>
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PROCEDURE

- A PAR is recommended for the following situations:

<ul style="list-style-type: none"> <input type="checkbox"/> Every 20 minutes of elapsed time <input type="checkbox"/> Any report of missing or trapped fire fighters <input type="checkbox"/> If any Emergency Tone is activated <input type="checkbox"/> Any time a MAYDAY is declared <input type="checkbox"/> Any change of Operational Mode (e.g., from offensive to defensive) 	<ul style="list-style-type: none"> <input type="checkbox"/> Any sudden hazardous event at the incident (flashover, back draft, structural collapse, unexpected release of HAZMAT, etc.) <input type="checkbox"/> Situation is reported "Under Control" <input type="checkbox"/> Any time an "Evacuate" order is given <input type="checkbox"/> Any time the IC requests
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- The IC requests a PAR from the Staging Area Manager (SAM).
- **SAM waits up to one minute for all units to take a head count.**
 - *The PAR begins with all "hot zone" crews, groups, divisions or command functions.*
- Assignments reporting "**Standby**":
 - The SAM will acknowledge the standby and continue with the PAR.
- Once the PAR is complete in the hot zone, the SAM will return to the crew on Standby before continuing outside the hot zone.
 - **SAM should acknowledge PAR in the hot zone to the IC.**
- If a crew reports it has "**Priority Traffic**", the IC shall acknowledge and take the message. The IC may have to initiate a firefighter rescue plan.
- "**MAYDAY, MAYDAY, MAYDAY**": This response indicates there is a FIREGROUND EMERGENCY.
 - All units shall standby until the IC determines the location and the status of the unit(s) requesting the MAYDAY. A firefighter rescue plan is imminent.

APPROVED:



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Fire Chief