

<b>DUTY OFFICER CHECKLIST</b>		<b>TROY FIRE DEPT. TACTICAL PLAN 205.04</b>	
<i>Issue</i>	<i>11/00</i>	<i>Revised</i>	<i>06/11</i>
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The following checklist shall be used for the duration of Level II Operations. This checklist shall be completed by the Duty Officer or designated staff officer assigned to the Communications Center.

SEVERE THUNDERSTORM / TORNADO WARNING AFFECTING TROY

\_\_\_\_ STAFF OFFICER REPORT TO CITY HALL TO INITIATE LEVEL II OPERATIONS. \_\_\_\_\_

\_\_\_\_ RECORD STATION STAFFING LEVELS:

STATION NO. 1 _____	STATION NO. 4 _____
STATION NO. 2 _____	STATION NO. 5 _____
STATION NO. 3 _____	STATION NO. 6 _____

\_\_\_\_ RECORD STAFF OFFICER LOCATION ASSIGNMENTS:

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\_\_\_\_ IF NOTIFIED OF A SIGHTING OF HAIL, WALL CLOUD, SWIRLING DEBRIS, FUNNEL CLOUD, OR TORNADO, OBTAIN LOCATION AND DIRECTION OF TRAVEL IF POSSIBLE. NOTIFY OAKLAND COUNTY EMERGENCY MANAGEMENT AT 1-248-452-2135 OR 1-248-858-5300, OR NATIONAL WEATHER SERVICE DIRECTLY AT 1-800-808-0006

\_\_\_\_ UPON COMPLETION OF THE WARNING, DETERMINE WHETHER TO EXTEND OR TERMINATE LEVEL II OPS BASED ON EXISTING WEATHER CONDITIONS.

\_\_\_\_ NOTIFY ALL STATIONS WHEN TO TERMINATE LEVEL II AND RETURN TO LEVEL I OPS.

APPROVED:

*William S. Nelson*  
Fire Chief